

CWS3100W Resource Family Guidance New Worker

Supervisor Transfer of Learning post-class

Learning Objectives: Upon completion of Resource Family Guidance Worker Training, the worker will be able to:

- Know the purpose and basic assumptions of approved providers in the child welfare system.
 - Demonstrate knowledge of federal and state laws and policies regarding the Resource Family Program.
 - Know current definitions, terminology, and processes of the Resource Family Program in Virginia.
 - Understand the benefits of placement with kin.
 - Assess the family's fit to be an approved provider.
 - Understand how to utilize the Permanency Assessment Tool; to consider immediate placement with kin when safe and appropriate and utilize a Kinship Waiver.
 - Identify approval requirements for kinship pre-approval and kinship resource family to be fully approved.
 - Understand the timelines and related documentation needs of the approval processes and documents.
 - Navigate the OASIS screens and enter case record data for resource family screens.
 - Demonstrate knowledge of the principles of support for resource families.
 - Identify best practice guidelines for core casework processes and tasks necessary for implementing the Resource Family Program policy.
1. Enroll and complete the virtual learning lab CWS3100VLL Resource Family New Worker Learning Lab for OASIS and COMPASS Mobile instruction.
 2. Enroll and complete the eLearning CWSE1002 Exploring Child Welfare that will review federal laws and regulations applicable to the Resource Family work.
 3. Enroll and complete the eLearning CWSE1500 Permanency Navigating the Child Welfare Automated System: OASIS- online
 4. Locate the resources and job aids on Fusion so you can download and use current resources at your desk for new cases.
<https://fusion.dss.virginia.gov/> Click Portfolios and choose Family Services (under Human Services)
Click DFS Home at the top right corner and click on the blue sub-subtitle "Resource Family"
Scroll down and under Main Navigation column on the left, click "Resources and Job aids"
 5. Log onto Faster Families Highway and review inquiries.

6. Activity: Pull the Demographic Report and Active Child Foster Care report for your agency.

Fusion <https://fusion.dss.virginia.gov/>

Click Family Services

Put mouse over DFS Home, and click on Resource Family

Under bottom left subtopic Navigation, click on Reports

At the bottom of the page under Family Services, click on Foster Care

At Foster Care Reports page <https://fusion.dss.virginia.gov/orp/GRP-Home/RECURRING-REPORTS/Foster-Care-Reports>

Click on Children Demographic Report

Under 2024, you may click the most recent report to open it

It will download an Excel spreadsheet for you to view and save to your desktop

There are the following tabs:

- Sex and Race
- Ages
- Goals
- Time in Care

Review the report and bring a copy to the “CWS3101W Introduction to Resource Family Work” virtual instructor-led class to review the Recruitment and Retention template (2025) with your agency data.