

**Virginia Department of Social Services (VDSS) Division of Licensing
Children's Programs**

VELA Required Supplemental Information for CRF Initial Applications

Complete the information requested below and upload this page and all required information to the Articles of Incorporation screen when prompted under the **Required Document List**.

Facility Name: _____

Business Entity

1. Is the business entity exempt from federal income tax pursuant to §501(c) of the Internal Revenue Code? Yes No

Educational Services Information

2. If the facility plans to operate a school, it is mandatory that the facility make contact with the Virginia Department of Education (VDOE) and receive a license from VDOE to operate the school prior to beginning these services.

Name of the VDOE Contact: _____ Date contact was made: _____

Property (Facility Owner) Information

3. Facility Owner e-mail address: _____